

COMMUNICATION TO STAKEHOLDERS

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MINIMUM REQUIREMENTS FOR ESTABLISHMENT OF INTERNAL RULES

INTRODUCTION

This document is intended to provide communication to applicants and holders of authorities of activities regulated by the Hazardous Substances Act, Act 15 of 1993 and amended regarding the requirements for internal rules that must be drawn up terms of Regulation 7 of the Regulations relating to Group IV Hazardous Substances, No R.247 in the Government Gazette No 14596 of 26 February 1993.

Internal rules must be drawn up in and the following aspects must be dealt with:

1. Emergency plan in case of damage/fire to source/source containing equipment
2. Procedures to be followed in case of theft/loss
3. Safe Storage
4. Safe handling of equipment
5. Guideline for pregnant workers
6. Safe transport of radionuclides
7. Regulatory requirements relevant to the particular equipment listed on the authority
8. Disposal/sale of radioactive sources and/or equipment containing radioactive sources
9. Responsibilities of the Radiation Protection Officer(RPO) /Alternative RPO
10. Radiation warning signs
11. Stock Records
12. Leak tests
13. Source registers
14. Persons who must register as radiation workers (List positions and names)
15. Maximum permissible dose limits
16. Radiation safety training
17. Procedures to be followed in case of over-exposure
18. Maintenance procedures
19. Details of RPO and RPO

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