

## SAHPRA/2024/ APPOINTMENT OF A PANEL OF ATTORNEYS TO PROVIDE LEGAL SERVICES /RFB005

### Questions and Answers

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1. I was asking with regards to the Letter of good standing of the firm from the LPC on mandatory documents that will we be at fault/disqualified if we only attach the good standing for the directors/individuals as the LPC does not issue the good standing for the firm anymore.	<ul style="list-style-type: none"> <li>We have issued an erratum notice and remove this as mandatory requirement please download the new amended bid document.</li> </ul>
2. We request confirmation as to whether the Bid Number: SAHPRA/2024/RFB 005/PANEL OF LEGAL EXPERTS is only open to law firms with offices in Pretoria or Nationally.	<ul style="list-style-type: none"> <li>The tender is open nationally.</li> </ul>
3. We are based in Umhlanga, Kwa-Zulu Natal, can we bid for the current tender for Panel of Legal experts.	<ul style="list-style-type: none"> <li>Yes, the tender is open for everyone.</li> </ul>
4. On the different practice areas, can we submit one tender document but with several response documents for each practice area or you require separate tenders for each practice area	<ul style="list-style-type: none"> <li>Please submit one tender document with supporting documents for all the practice area you are applying for.</li> </ul>
5. Please let us know if there is a compulsory briefing session	<ul style="list-style-type: none"> <li>No briefing session for this bid.</li> </ul>
6. Kindly advise if the request for bids with reference number SAHPRA/2024/RFB 005/ APPOINTMENT OF A PANEL has been extended to 19 August 2024. We are in possession of the same bid document with different closing dates.	<ul style="list-style-type: none"> <li>Yes the Bid has been extended to 19/08/2024 because there are amendments made on the bid document.</li> </ul>
7. I have a query regarding the recently published Tender Erratum notice. I wish to clarify, if the tender now excludes Advocates ( Trust Account Advocate) practising in term of section 34(2)(b) of the Legal Practice Act?	<ul style="list-style-type: none"> <li>Any prospective bidder who meets the mandatory requirements of the tender, can submit a bid.</li> </ul>

<p>8. Aside from CVs, rates, firm portfolio and BEE information, what else do you require?</p>	<ul style="list-style-type: none"> <li>• Please take the time to review the entire bid document and familiarize yourself with all the requirements.</li> </ul>
<p>9. Our bid should comprise of three sets being 1. Original; 2. X2 copies and x1 usb? are there any other processes that need to be complied with that may not have been covered in the bid documents?</p>	<ul style="list-style-type: none"> <li>• Correct</li> <li>• Everything is covered in the bid documents.</li> </ul>
<p>10. 1. Do you need a full company profile (History of company) to be submitted? 11. 2. If there are five legal practitioners, can we make five copies of page 37 of the tender document to comply with compulsory CV template? 12. 3. Do you require certificates of Good Standing with the Legal Practice Council for each practitioner included in the tender document? 13. 4. Do you need Degree Certificates of each legal practitioner to be included in the tender document or will it suffice just to state the qualifications held by each practitioner? 14. 5. Do you require reference letters from existing and past clients to be submitted with the tender document?</p>	<ul style="list-style-type: none"> <li>• Correct.</li> <li>• Correct.</li> <li>• Correct.</li> <li>• State the qualifications held by each practitioner.</li> <li>• Correct.</li> </ul>
<p>15. I would like to inquire whether the tender will also be including the law firms that has experience in legal costs, as we have the experience and references from organ of state.</p>	<ul style="list-style-type: none"> <li>• Any prospective bidder who meets the requirements of the tender, can submit a bid.</li> </ul>
<p>16. 1. How many copies of the Original are required. 17. 2. How many law firm are to be appointed in the panel. All that meet the requirements will be appointed in the panel. 18. 3. Are the Financial statements required? 19. 4. Is the USB or CD Required?</p>	<ul style="list-style-type: none"> <li>• Refer to page 5 of the bid document.</li> <li>• All bids that meet the requirements will be appointed in the panel.</li> <li>• No</li> <li>• USB</li> </ul>